

**The following physicians are owners of the Ambulatory Surgery Center of Spartanburg, LLC.**

If you are in need of an outpatient procedure these physicians refer patients to this center for outpatient surgery.

Ashley Benson, MD  
Helen Brown, MD  
Ryan Busch, MD  
Henry (Fritz) Butehorn III, MD  
James Dunn, MD  
John Foster, MD  
Robert Goodlett, MD  
Todd Gwin, MD  
Brandi Hardin, MD  
Hugh James, MD  
Michael Jordan, DPM  
Stephen Kana, MD  
P.J. Kobes, MD  
Thomas Leong, MD  
Paul Lepage, MD  
Mark Lijewski, MD  
Thomas Montagne, MD  
Albert Mossburg, MD  
Roberto J. Pereyo, MD  
Richard Reinhardt, MD  
Anthony Sanchez, MD  
Ajai Srinivasan, MD  
Erik Steiniger, MD  
Mark Visk, MD  
Bruce Wellmon, DPM  
Claude Woollen, MD

## **Hours of Operation:**

The ASCS is open Monday through Friday from 6:00 a.m.-5 p.m. The ASCS does not offer emergency or after-hours care. Therefore, should you require immediate treatment for a problem following your surgery, please contact your surgeon's answering service.

In an emergency, please call 911.

## **GPS Address:**

557 Isom Street  
Spartanburg, SC 29303

## **Physical Address:**

720 N. Pine Street  
Spartanburg, SC 29303



# PATIENT'S BILL OF RIGHTS

*720 N. Pine Street  
Spartanburg, SC 29303  
864-504-3555*

## Patient's Bill of Rights

The patient has the right to be treated with consideration, respect and dignity.

The patient and/or the patient representative has the right to all complete and current information concerning their diagnosis and treatment and in terms that he/she can understand.

The patient has the right to know the person or persons responsible for coordinating their care. If not medically advisable to give information to the patient, the information shall be made available to an appropriate person on the patient's behalf.

The patient has the right to received from the physician enough information so that he/she may understand the services being rendered in order to sign the informed consent.

The patient has the right to refuse treatment and to be informed of the consequences of his/her actions.

The patient has the right to privacy of any information or treatment concerning his/her own medical care.

The patient has the right to be informed of any persons other than routine personnel that would be observing or participating in his/her treatment and to refuse that observation and/or participation.

The patient has the right for all medical records to be treated as confidential and given the opportunity to approve or refuse their release unless it would cause a negative outcome in the continuation of medical care.

The patient has the right to information concerning the facility to which he/she may have to be transferred. The facility that the patient is to be transferred to must give approval prior to the patient transfer.

The patient has the right to know if any research will be done during his/her treatment and has the right to refuse it.

The patient has the right to expect quality care and service from the ASC of Spartanburg.

The patient has the right to examine and receive an explanation of his/her bill, regardless of the source of payment.

The patient has the right to know, in advance, the expected amount of his/her bill regardless of the source of payment.

The patient has the right to know what ASC of Spartanburg rules and regulations apply to his/her conduct as a patient.

## Patient Responsibilities

It is the patient's responsibility to read and understand all permits and/or consents to be signed: Either ask the nurse or physician to clarify any information not understood about your care or services.

It is the patient's responsibility to answer all medical questions truthfully, to the best of their knowledge including complete information about symptoms, past illnesses, medications, and other matters relating to their plan of care.

It is the patient's responsibility to follow the pre-operative instructions given by the physician and/or ASC of Spartanburg.

It is the patient's responsibility to notify ASC of Spartanburg on admission if pre-operative instructions have not been followed. The patient will be responsible for their actions if they refuse treatment or do not follow pre-operative instructions.

It is the patient's responsibility to provide transportation to and from ASC of Spartanburg appropriate to the medications and/or anesthesia to be given and according to pre-operative instructions.

It is the patient's responsibility to follow the post-operative instructions given by the physician(s) and/or nurses. This includes instructions regarding post-operative appointments.

It is the patient's responsibility to contact the physician if any complications occur.

It is the patient's responsibility to assure all payments for services rendered are on a timely basis, and ultimate responsibility is the patient's regardless of the insurance coverage. It is the patient's responsibility to provide financial and/or insurance information regarding who will be responsible for the bill including current address and authorized contact information.

It is the patient's responsibility to notify the administration of the ASC of Spartanburg if the patient or the patient representative things their right(s) have been violated or if the patient has a significant complaint.

It is the patient's responsibility and those accompanying the patient to respect the rights of other patients and ASC of Spartanburg personnel and follow the Center's policies

## Advance Directives

### DEFINITIONS

*Advance Directives* – a document in which a person either states choices for medical treatment or designates who should make treatment choices if the person should lose decision-making capacity.

*Agent* – a person appointed to make decisions for someone else, as in a Durable Power of Attorney for Healthcare (also called a surrogate or proxy).

*Declaration* – an advance directive.

*Durable Power of Attorney for Healthcare (DPOA)* – an advance directive in which an individual names someone else (agent, surrogate, proxy) to make healthcare decisions in the event the individual becomes unable to make them for himself/herself. The DPOA can also include instructions about specific possible choices to be made.

*Healthcare Surrogate* – an appointed designee for healthcare matters who accepts this responsibility in writing. This appointment can be valid for a multiple year period.

*Living Will* – a written document voluntarily executed by the patient directing that should the patient have a terminal condition, life-sustaining procedures will be withheld or withdrawn.

### POLICY

1. Advance directives regarding resuscitation are not honored in this facility. All other advance directives will be honored.
2. Patients are informed at the time of the pre-admission visit or admission that the facility does not honor advance directives. In all instances of emergency or life-threatening situations life-sustaining treatment (including resuscitative services) will be instituted and patients transferred to a higher level of care.
3. Upon transfer to the hospital, a copy of the Advance Directive will follow the patient. The directive will be followed once the patient reaches the higher level of care.